



UBC Okanagan

Behavioural Research Ethics Board

UBC Okanagan BREB

How to Start a Human Ethics Application in RISE

UBC utilizes an online system for review and approval of all ethics applications—RISe. To log into RISE you need the following:

1) Campus Wide Login (CWL) Account:

Your CWL username and password enables you to access many of UBC's websites and online services including Researcher Information Services (RISe). If you do not have a CWL account visit <https://www.cwl.ubc.ca/SignUp/cwlsubscribe/SelfSubscribeIndex.do>

2) Researcher Number: Your Researcher Number is required the first time that you to log into the RISE system. You will not be prompted to input your Researcher Number for subsequent logins.

If you have been listed as a researcher on an Animal Care, Human Ethics, or Grants application submitted to the Office of Research Services in the past, you probably already have an active Researcher Account. If you are logging into RISE and are prompted for your researcher number but you have forgotten it, please email risupport@ors.ubc.ca to request your Researcher Number.

If you are new to the University or to research and you have not previously been listed on an Animal Care, Human Ethics, or Grants application, you can register for your RISE account online using your CWL login.

1. Go to www.rise.ubc.ca
2. Click on **"Register for RISE Account"** from right hand side (You must have a CWL for this)
3. Follow the prompts
4. You will receive your researcher number via email.

After you have registered for a RISE account and received your researcher number, return to the RISE website (www.rise.ubc.ca) and click on **"Login to RISE"** from the right hand side.

You will be prompted to login using your CWL and then you **may** have to enter your researcher number to enter the system. You will be directed to a page to update/verify your personal information, after which you will be directed to the My Home main page in RISE where you can begin your ethics application.

Websites to Add to your Favorites:

RISe

www.rise.ubc.ca

UBC O BREB

www.breb.ok.ubc.ca

BREB forms and Guidance notes

<http://www.research.ubc.ca/ore/breb-forms-guidance-notes>

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Completing your Human Ethics Application

1. Log into RISE and select the My Home from the upper right side.
2. On the left hand side under the "I would like to create a new application for" heading, select "Human Ethics".
3. Page one of the application will appear and you can begin completing the application.

Need Help?

Listed below are several ways to obtain assistance when completing your application.

- Attend an information session provided by ORS; watch the ORS newsletters, and visit the website for RISE drop-in dates
- Contact Lisa Shearer at ORS
- Consult the online BREB guidance forms <http://www.research.ubc.ca/ore/breb-forms-guidance-notes>
 - Guidance Notes on BREB Application
 - BREB Human Ethics Application—allows you to see the application in full